

## Kirk Deighton Parish Council

### Minutes of the Meeting of Kirk Deighton Parish Council held at 7 pm on 8<sup>th</sup> March 2022 at Kirk Deighton Village Hall

#### **Present**

Kirk Deighton Parish Councillors: David Richardson (Chair), Rosie Wilson and Debbie Marriott.

Also in attendance, Nancy Fairbairn (Clerk) and Cllr Andy Paraskos (NYCC and HBC)

#### **22.19 Apologies**

David Halpin and Penny Warneken. It was **resolved** to approve the absences, all in favour.

**22.20 The minutes of the Parish Council meeting on 11 January 2022** were confirmed as a true and correct record and signed by the Chair.

#### **22.21 Public Participation**

None

#### **22.22 Declarations of interest in items on the agenda**

None

#### **22.23 Crime Report**

[www.police.uk](http://www.police.uk) records the following crimes in Kirk Deighton in December 2021:

- Other theft 5
- Vehicle crime 2
- Public Order 1
- Other 1

It was noted that all the offences took place at the MOTO Services

#### **22.24 Reports on Ongoing issues**

##### **22.24.1 Chair's Report**

Cllr Richardson recently attended a meeting with HBC Planning Enforcement officer re Primrose Cottage. A further meeting has been arranged.

##### **22.24.2 Councillor's Reports**

None

##### **22.24.3 Clerk's report**

None

##### **22.24.4 Ward Councillor's report**

None

#### **22.25 Policies and Procedures**

**22.25.1** It was **resolved** to adopt updated Standing Orders, all in favour

**22.25.2** It was **resolved** to adopt updated Financial Regulations, all in favour

**22.25.3** It was **resolved** to approve the updated Risk Register, all in favour

**22.25.4** It was **resolved** to approve the updated Assets Register, all in favour

### **22.26 Amalgamation with North Deighton Parish Council**

An approach has been received from North Deighton Parish Council to amalgamate with Kirk Deighton Parish Council. The item was deferred to the May meeting to allow all Councillors to consider the proposal. The Clerk was instructed to make enquires with YLCA re the process

### **22.27 Condition of village roads, drains and kerbs.**

Following the January Council meeting a NYCC Highways engineer attended a site visit to inspect the condition of the roads, drains and kerbs. They accepted that there were a number of significant potholes needing repair. It was noted that no repairs have been undertaken and the Highways Engineer has now left NYCC. Cllr Paraskos agreed to follow pursue this with Highways and confirm a date for the repairs. It was noted that there has been vehicle damage to the edges of Ashdale Land and Lime Kiln Lane. Cllr Paraskos will inform NYCC of this.

It was noted that the gullies have recently been swept. There is still a number of blocked drains which have not been cleared despite having been reported to NYCC. The Clerk was instructed to contact NYCC in relation to the blocked drains.

The defective street lights at the top end of Main Street have been repaired, it is understood that there was an issue with the electricity supply.

### **22.28 Vehicle Activated Sign (VAS)**

The VAS was installed on Wetherby Road on the 16<sup>th</sup> February 2022. Initial data from the VAS for was presented to the Council. The 85<sup>th</sup> percentile speed is 35.4 mph with 50 mph being the highest speed recorded. Average daily vehicle numbers are 1438.

### **22.29 Bus shelter on School House Terrace**

The bus shelter has now been demolished and the site cleared. NYCC should collect the metal barriers in the next week. Cllr Marriott and John Marriott were thanked for their working preparing the drawing for the tender and liaising with the contractors. It was **resolved** to approved the rebuilding quote from Premier Roofing & Building Services Leeds Ltd. The Clerk was instructed to forward the approved quote to the insurers.

### **22.30 Queen's Jubilee**

The Jubilee celebration meetings have been well attended. A street party is planned on Main Street, opposite the Bay Horse. The organisers will be notifying the residents on Main Street. In the event of bad weather, the event will be moved to the Village Hall. A road closure application has been made. The Bay Horse will have beer pumps on the road and will have a barbeque. A scarecrow competition is planned for the week of the Jubilee and residents will be asked to decorate their houses.

As the street party is not organised by the Parish Council it will not be covered by the Council's insurance. The Clerk was instructed to make enquires about the cost of event insurance.

It was **resolved** to approve a grant of up to £300 for the jubilee event, all in favour.

The option of planting a tree, with a commemorative plaque was considered. Cllr Richardson will investigate the option of planting a slow growing conifer where the Christmas has been sited.

**22.31 Adoption of the telephone box.** Deferred to the May meeting

**22.32 Parish Council Newsletter.** Deferred to the May meeting.

### **22.33 Parish Council Elections in May 2022**

Parish Council election will take place on the 5<sup>th</sup> May 2022. Nominations are now open and the closing date is 4 pm on 5<sup>th</sup> April 2022. Nomination papers can be obtained from The Returning Officer, Room H03, Civic Centre, St Luke's Avenue, Harrogate, HG1 2AE.

## 22.34 Parliamentary Boundary Review

The consultation on the boundary review has been reopened and the final date for comments is the 30<sup>th</sup> March 2022. Public meetings will take place in Northallerton and Leeds.

## 22.35 Unity Trust Bank

The application for a bank account with Unity Trust Bank will be submitted as soon as all Councillors have signed the bank mandate.

**22.36** It was **resolved** to approve the 1.75% NCJ agreed pay award for Clerks from 1 April 2021

**22.37 Planning** - to consider planning applications and note decisions received from HBC.

22.37.1 Decided

21/05018/FUL Erection of front porch extension and enlargement of existing front dormers  
LOCATION: Moor Cottage Main Street Kirk Deighton LS22 4EB Approved

21.6136.135.Q.FUL Demolition of portal frame barns; erection of two detached houses with garages and domestic curtilage at land adjacent to Ingmanthorpe Grange, Ingmanthorpe.  
Withdrawn

21/05369/CLOPUD Propose Roof Extension and Proposed Single Storey Side Extension  
At 17 Ashdale View, Wetherby Road Kirk Deighton. Approved

21/05004/FUL Erection of replacement dwelling and garage and installation of package treatment plant with associated landscaping at Quarry Farm House Lime Kiln Lane Kirk Deighton. Withdrawn

22.38.2 Applications

6.136.217.A.FUL Erection of single storey attached garage at Spring Cottage, Main Street Kirk Deighton. No objection

22/00188/FUL External alteration to existing buildings, construction of first floor link extension and other associated internal/external works at The Croft, Scriftain Lane, Kirk Deighton. No objection.

22/0569/PNG Prior notification for change of use of agricultural building to flexible use (Use Class B8) at Ruddings Farm, Kirk Deighton. No objection.

22.37.2 Enforcement

Primrose Cottage – as noted under item 22.24.1

## 22.38 Financial matters

22.39.1 To note the following receipts:

	Payor	£
i	None	

22.39.2 It was **resolved** to approve the following payments, all in favour

	Payee	Net	Vat	Total	Sec 137
i	Clerk –Salary 2021/2022 (incl HRMC)	675.00		675.00	
ii	Kirk Deighton Village Hall – Hire Fees	90.00		90.00	
iii	NYCC – Installation of signpost for VAS	500.00	100.00	600.00	
iv	PAYG Mobile Phone	29.99		29.99	
V	ICO Annual Fees	35.00		35.00	
vi	Post box	23.98		23.98	

vii	Premier Roofing & Building Services Leeds Ltd	1797.45	359.49	2156.94	
viii	SWARCO Traffic Limited	3185.00	637.00	3822.00	
viii	HSBC bank fees 20 12 21 – 19 01 22	5.80		5.80	
ix	HSBC bank fees 20 01 22 – 19 02 2022	5.40		5.40	

22.39.3 The bank reconciliations and Management report were received.

**22.40 Correspondence**

None

**22.41** The date of the next meeting was noted as the 10<sup>th</sup> May 2022. Any report of agenda items to be with the clerk 7 days before the date of the meeting.

There being no further business the Chair declared the meeting closed at 8.53 pm

Signed.....

Chair

Dated.....

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