

Kirk Deighton Parish Council

Minutes of the Parish Council Meeting held at 7 pm on 24 March 2020

Due to restrictions in place as a result of the Coronavirus, including the closure of Kirk Deighton Village Hall, this meeting took place via video conferencing.

Present

Kirk Deighton Parish Councillors: David Richardson (Chair), Penny Warneken, David Halpin
Nancy Fairbairn (Clerk)
Cllr Andy Paraskos (HBC and NYCC Ward Councillor)

20.19 To receive apologies

Rosie Wilson – apology accepted

20.20 The minutes of the Parish Council meeting on 10 January 2020 and the extra-ordinary meeting on 24 February 2020 were confirmed as a true and correct record and signed by the Chair.

20.21 Public Participation

None

20.22 Declarations of interest in items on the agenda

Councillor Richardson declared an interest in planning application 6.136.198.A.FUL 20/00668/FUL Single storey side extension at Kirk Deighton Village Hall

20.23 Chair's Report

New councillors

The Chair welcomed David Halpin and Rosie Wilson, in her absence, as new parish councillors.

Coronavirus

The Chair thanked Cllr David Halpin for instigating the idea that the Parish Council should coordinate the "Help Service" for volunteers. Within two days letters had been delivered to 80% of the village and the response has been wonderful. A resident at School House Terrace has agreed to coordinate there.

The Clerk has produced a spreadsheet detailing volunteers and those requesting help. This will be shared amongst the councillors via Dropbox. The Chair proposed a daily rota for councillors, excluding Cllr Wilson who is likely to have increased work commitments, to respond to email requests for assistance. Some residents will receive letters this week advising them to self-isolate and this is likely to increase the requests for help.

The village hall has closed to all hirers until further notice. In line with guidelines the hall can be used for essential voluntary or public services.

Resignation

David Manson resigned as councillor following the co-option meeting on 24 February 2020. The Chair has acknowledged this and thanked him for his service.

Village Clean up

The Chair thanked all those who helped with the village clean up on 14 March. He was disappointed to note that HBC had sent Street Cleaning team to Kirk Deighton on Friday 6 March and it appears there is no coordination between Community and Street Cleansing.

Northern Gas Network

The Chair have met with the lead engineer for the work on the replacement gas main currently being installed in the village. The work to install the new main is behind schedule due to staff being off. The next stage is to connect individual properties to the main. Additionally, Scrittain Lane will be closed

from 6 – 8 April 2020 whilst the water board are to replace a water main. The affected residents have offered parking at the village hall during this period.

Potholes in Main Street

The Chair thanked Councillor Warneken for reporting road potholes to Area 6.

Grass Cutting

The Chair has raised with Pullans the failure to cut I had expressed concern a section of verge on Mark Lane from the village sign to the fly-over spur, point 18 on the schedule. It was resolved to include verge cutting from the village sign to A168 for an additional £30 + Vat per cut.

It was agreed that Pullans would be asked to cut some sections of the verge on Lime Kiln Lane to provide 'refuges' for walkers when vehicles are passing.

Lime Kiln Lane

In response to a letter from the Parish Council, the owner of Amberville agreed to more considerate to the residents and has contacted neighbours to apologise for any inconvenience. The owner has agreed to reinstate all the grass verges after completing all the building work.

20.24 Clerk's Report

ICO

Confirmation has been received from the ICO office that the Parish Council's registration certificate has been renewed

Internal Auditor

The YLCA has allocated Libby Woodhouse to conduct the internal audit. The clerk will email all the documents to her in early April. Due to the coronavirus it is likely that the external audit timetable will be extended. Further information is awaited from the YLCA and PFK Littlejohn (external auditor)

Spring bulbs

The Clerk has accepted the offer from HBC of free bulbs and will collect them in the autumn. The Chair asked councillors to look out for areas where further bulbs can be planted.

Website Accessibility

The Clerk has identified an add on to the Parish Council website which will ensure that it complies with the website accessibility requirements, WCAG2.1, which come into force on 23 September 2020. Further work is required and the clerk will report back at the May meeting.

20.25 Ward Councillor's report

The coronavirus will have an impact on some HBC services, in particular:

Waste Due to a number of HGV drivers being absent there may be some missed waste collections. Collections of black bin waste is the priority. If any recycling bins are missed there will be no extra collections. Councillor Warneken noted that the collection on Lime Kiln Lane, undertaken by the small waste vehicle, was missed on Monday. Councillor Paraskos advised that this vehicle was still operating so the collection should take place later in the week. As HBC takes waste direct to Allerton Park Waste Recovery there should be no significant problems with black bin waste disposal

Funerals Attendance at all funerals is now limited to 20

Closures Harrogate Civic Centre is now closed and staff are working from home. All leisure centres and playgrounds are closed. Parks remain open for the time being. Ripon and Knaresborough markets will continue but only for the sale of food.

Planning All site visits have been cancelled and this may delay enforcement action and decisions by the Planning Committee may be delayed due to

20.26 Delegation of Powers to the Clerk

It was resolved to extend the delegated powers of council decisions to the clerk during any period of restricted activity declared by the Government in respect of Covid-19 as follows:

It is resolved to extend the delegation of council decisions to the clerk during any period of restrictions of activity declared by the Government in respect of Covid-19 virus. Such delegation to enable the council to fulfil its responsibilities to its residents. The clerk to consult

with the Chair before making a final decision, though the final decision rests with the clerk, and to notify all council members, as soon as practical, of all decisions made.

20.27 Planning – to consider planning applications and note decisions received from Harrogate Borough Council

20.27.1 Decided

Stockheld Park/Spofforth Hill Development – Appeal dismissed

19/04581 Demolition of farmhouse and barn. Erection of 2 dwellings and conversion of outbuildings at Deighton Banks Farm, Kirk Deighton. Approved

6.136.135./PBR. Prior notification for conversion of agricultural to form 2 dwellings at Ingmanthorpe Grange, Ingmanthorpe. Approved

20.27.2 Applications

6.136.198.A.FUL 20/00668/FUL Single storey side extension at Kirk Deighton Village Hall. It was resolved to support this application.

20.27.3 Enforcement

Primrose Cottage, Lime Kiln Lane. No further action will be taken by HBC until a report is received from Natural England in relation to the potential for Greater Crested Newts at the site. Cllr Paraskos will contact the enforcement officer to confirm what action will be taken once the report is received.

20.28 Safer Neighbourhood and Village Matters

20.28.1 Crime Figures North Yorkshire Police have not supplied recent crime figures. Figures from www.police.uk for January 2020 record the following offences

Vehicle theft – B1224

Public Order – Garth End

20.28.2 npower contract for bus shelter lighting The Clerk has been advised by npower that they are not able to offer any lower priced contract for the electricity supply for the bus shelter. There only suggestion was to seek quotes from alternative suppliers. The Clerk has contacted uswitch but, as the supply is unmetered, they have been able to identify any cheaper alternatives. The Clerk requested the Northern Power undertake an administrative disconnection for the power supply for the timer switch at this will significantly reduce the overall cost however the most recent response indicates that this is not an option. Cllr Warneken queried whether having a meter installed would be a cheaper long-term option. It was agreed that Cllr Warneken will investigate this and the Clerk will forward information to her.

20.28.3 Green waste dump on Lime Kiln Lane It was noted that no action is required at this time. The Parish Council will monitor the situation to ensure that it is emptied as required.

20.28.4 Use of the Village Hall as a designated Disaster Management Centre The Chair will circulate the further information he has received in relation to this and the matter will be considered at the May meeting.

20.29 Review of the Risk Register and Insurance Renewal The Risk Register was approved and the Clerk was instructed to add it to the website. It was resolved to renew the insurance policy with Hiscox at a 3 year fixed price of £337.71.

20.30 Assets Register was approved and the Clerk was instructed to add it to the website.

20.31 Correspondence

Ainsty Internal Drainage Board 2020/21 budget – has been put on the notice board

YLCA new website is live and councillors and new logins have been sent to councillors.

20.32 Financial Matters

20.32.1 To note the following receipts:

Grass cutting payment from NYCC	£ 161.00
HMRC VAT refund	£ 2845.18

20.32.2 To note the following payments:

ICO renewal (DD)	£ 35.00
Kirk Deighton Village Hall- room hire	£ 90.00
Clark salary (May – Oct 2019)	£ 330.00
SLCC Membership renewal	£ 208.00
Cllr Warneken reimbursement for GoDaddy 10 year domain renewal	£ 349.08
Came & Co – Insurance Premium	£ 337.71

20.32.3 The bank reconciliation was received

20.33 The date of the next meeting, and the Parish Meeting, was noted to be Tuesday 12 May 2020. Any report or agenda items or to be with the clerk by 4 May 2020. It was noted that this meeting may take place via video conferencing if the coronavirus restrictions still apply.

There being no further business the Chair declared the meeting closed at 20.37 pm

Signed.....

Dated.....