

## Kirk Deighton Parish Council

Minutes of the Meeting of Kirk Deighton Parish Council held at 7 pm on 12 January 2021

In accordance with the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) Regulations 2020 this meeting was held remotely

### **Present**

Kirk Deighton Parish Councillors: David Richardson (Chair), Penny Warneken and David Halpin  
Nancy Fairbairn (Clerk) and 1 resident

#### **21.1 To receive apologies**

Cllr Rosie Wilson – apology approved

**21.2 The minutes of the Parish Council meeting on 10 November 2020** were confirmed as a true and correct record and signed by the Chair.

**21.3 Public Participation** None

**21.4 Declarations of interest in items on the agenda** None

**21.5 Co-option** [*The resident left the meeting*] It was **resolved** to co-opt Debbie Marriott as a Parish Councillor proposed Cllr Richardson, seconded Cllr Warneken, all in favour. Debbie Marriott re-joined the meeting and was advised of her co-option onto the council.

**21.6 A Form of Acceptance** was signed by Debbie Marriott and she joined the meeting as a councillor. The clerk was instructed to provide a Register of Members' Interest form to be completed and forwarded to HBC within 28 days.

#### **21.7 Budget and Precept**

The 2020/21 outturn report was considered. It was noted that there was additional expenditure which was not budgeted for in respect of the Christmas tree lights, electrical connection and an additional grass cut. It is assumed that commemorative bench will be paid for in this financial year. It is assumed that there any expenditure in relation to traffic management will be met from the earmarked fund.

The 2021/22 budget was considered. Npower charges for bus shelter lighting from April 2020 to November 2020 are included. A 3% inflationary increase has been applied for grass cutting, insurance and YLCA fees. The grass cutting budget has been increased to allow for an additional grass cut in the autumn if necessary. The draft budget assumes a precept of £5737.00 The anticipated reserve for the end of 2020/21 is £8,700.00 of which £7000.00 is earmarked for traffic management. It was agreed to amend the draft budget to increase the administrative costs by £107.00 to cover printing costs for the council newsletter.

21.7.1 It was **resolved** to approve the budget, subject to the increase in administrative costs, for 2021/2022 proposed Cllr Richardson, seconded Cllr Halpin, all in favour.

21.7.2 It was **resolved** to approve the precept request of £5844.00 proposed Cllr Richardson, seconded Cllr Halpin, all in favour

#### **21.8 Chair's Report**

**21.8.1 COVID-10** The council will resume co-ordination any requests for assistance from residents for shopping and prescription collection. Information will be posted on Facebook and the council website.

**21.8.2 Emails** It was noted that there have been difficulties with council emails due to a change of server. Councillors should contact PCCrew if they are still having problems and were reminded to use their council email address for council business.

**21.8.3 Church Clock** Cllr Richardson thanked Cllr Halpin for his fundraising efforts, which he undertook in a personal capacity, for the church clock repairs. The target has been met and no contribution is required from the council. The repairs are likely to be undertaken in late January.

**21.8.4 Newsletter** Cllr Richardson thanked Cllr Halpin for editing the latest newsletter. There were a number of complementary comments from residents. The commercial printing of the newsletter improved the look of the latest edition and it should be possible to obtain a more competitive quote for future editions. The next edition is due to be published in March 2021.

**21.8.5 Christmas Tree** Cllr Richardson has personally thanked Neil Copley of Pullans Landscape and Maintenance for providing and installing the Christmas tree. It was noted that the lights were supplied within 24 hours, NYCC ensured that the electrical connection was installed on the street light in time for the tree installation and Kays Electrical made up the cable and sockets. The tree was appreciated by many residents. It is hoped to make the tree lighting more of an event in 2021. The lights and the connections are stored in the Village Hall loft

**21.8.6 Commemorative bench.** The wording for the plaque was agreed. It had been suggested that the commemorative bench is installed by the Notice Board and that the existing bench is moved to Mark Lane. The bench under the Notice Board is bolted to stone slabs. The difficulty would be that the fixings do not match and additional holes will need to be drilled into the slabs which may increase the cost and damage the slabs. The options will be reviewed once the bench is received.

**21.8.7 Gully cleaning** A resident has complained that the road sweeper did not sweep the west side of the High Street or Mark Lane. Cllr Richardson advised the resident to report it via the NYCC website. The resident declined to do this but in any event the Mark Lane and Main Street were swept the following day.

## **21.9 Clerk's Report**

**21.9.1 Grass cutting** NYCC have been invoiced for their grass cutting contribution

**21.9.2 Emails** Councillors were asked to contact the clerk if they still were having problems accessing their emails and the issue could not be resolved by PCCrew

**21.9.3 Bus shelter electricity contract.** NYCC have not yet confirmed that the electricity contract has been transferred to them. The clerk will chase this

**21.9.4 Audit** The clerk has not heard further from the YLCA and will chase a response

## **21.10 Ward Councillor's report**

None

## **21.11 Planning**

**21.11.1 Decided**

20/02496/FUL erection of single storey extension and remodelling of existing bungalow with alterations to roof and fenestration at 3 The Bungalows, Scriftain Lane. Approved

20/04353/FUL Loft conversion to include no 3 roof lights at Granary Cottage, Main Street.

Approved

**21.11.2 Applications**

20/04251/FUL Erection of 2.4m security fencing around HGV parking area at Moto Wetherby Motorway Service Area. It was **resolved** to support the application

20/04990/TPO Felling of 1 Beech tree within TPO at All Saints Church, Main Street It was **resolved** to support the application

20/04126/COU Change of use of office/store to form additional living accommodation to existing dwelling at The Dovecote, Ingmanthorpe Hall Farm, York Road.

**21.11.3 Enforcement – None**

## **21.12 Safer Neighbourhood and Village Matters**

### **21.12.1 Crime report**

November 2020

Main Street – 1 Theft

B1224 - 1 Criminal Damage

Wetherby Services – 3 x theft, 2 anti-social behaviour, 1 Public Order

### **21.12.2 Traffic Calming**

Cllr Richardson met with Darren Griffiths of NYCC to understand the conditions applied by NYCC to the Parish Council buying a Vehicle Activated Sign (VAS), suitable locations for the sign and the costs. Cllr Richardson advised Mr Griffiths that the police had undertaken a speed survey opposite the Bay Horse in October 2020 which did not identify a problem with speeding. NYCC can undertake speed checks at a cost of £110.00 + VAT per location. The locations can be chosen by the council and take place over 7 days. It is recommended that speed checks are not carried out until COVID restrictions are lifted and traffic levels return to normal. Irrespective of the results of a speed survey the council can still purchase a VAS. The VAS can only remain in the same position for a limited time as determined by NYCC.

The council is responsible for moving the VAS but NYCC will provide training. The cost is £3,000 inclusive of a rechargeable battery plus £300.00 for a second battery.

Mr Griffiths advised that the following location would be suitable for a VAS:

- On the road from Wetherby in to Kirk Deighton where there is a post with a blue police speed check sign
- Mark Lane - 75m from the 30 mph speed sign. A post would need to be installed at a cost of £500.00
- School House Lane. The solar powered VAS by School House Lane is owned by NYCC but will not be replaced or repaired by them if a fault develops. If the current sign stops working the mobile VAS could be sited there

He recommended that only 1 sign be purchased and moved around the Village. The council would be responsible for maintaining and relocating the VAS.

Cllr Warneken queried whether there was actually a problem with speeding and proposed undertaking a speed surveys before buying a VAS. It was agreed to defer matters until COVID restrictions are lifted and speed checks can be carried before considering the purchase of a VAS.

### **21.12.3 Ash dieback**

Cllr Warneken advised that over the last year Ash dieback in North Yorkshire has accelerated. Approximately 50% of the trees in Kirk Deighton are Ash and a significant number of trees may be lost. The council needs to consider how the trees can be managed and replaced. Cllr Warneken agreed to take the lead on this issue and is preparing an article for the March Newsletter.

### **21.12.4 Adoption of Telephone box**

BT have advised that as the phone box is on private land the council cannot adopt the phone box without the permission of the landowner. Cllr Richardson has asked the leaseholders of the Bay Horse to contact the owners to establish if they will give permission for the council to adopt the phone box. Assuming permission is obtained, the council will need to decide what the phone box can be used for in the future.

**21.13** It was **resolved** to approve the newsletter printing costs (£58.00)

**21.14** It was **resolved** to approve the purchase of a storage box for the Christmas tree lights (£14.99)

### **21.15 Financial Matters**

**21.15.1** The following receipts were noted: None

**21.15.2** It was **resolved** to approve payments the following payments

Payee	Net	Vat	Total	Sec 137
Npower	809.17		809.17	
Write Design & Print Limited	58.00		58.00	
Cllr Richardson (Christmas lights storage box)	12.49	2.50	14.99	
Cllr Richardson -Christmas Tree Lights	404.98	81.00	485.98	
NYCC – Electrical Connection	259.35	51.87	311.22	
Pullans – grass cutting	331.06	66.21	397.27	
ICO	35.00		35.00	

**21.15.3** The bank reconciliations and management report were received

**21.16** The date of the next meeting was noted to be Tuesday 9 March 2021. Any report or agenda items or to be with the clerk by Wednesday 3 March 2021. Cllr Halpin asked for an agenda item for a discussion on how the council can 'green itself'. It was noted that this meeting may take place via video conferencing if the coronavirus restrictions still apply.

There being no further business the Chair declared the meeting closed at 20.53 pm

Signed.....

Dated.....