

**Kirk Deighton Parish Council**  
**Minutes of the Parish Council Meeting held on Wednesday 11 July 2018 at 7.00 pm in**  
**the Village Hall**

Present:

Kirk Deighton Parish Cllrs David Richardson (Chair), John Shoesmith, Penny Warneken, David Manson  
Nancy Fairbairn (Clerk)  
Cllr Andrew Paraskos of NYCC and HBC

1. Apologies for absence

Cllr David Scolah

2. Minutes of the previous meeting held on 9 May 2018

The minutes were determined to be a true record of the meeting and were signed by the Chair.

3. Declarations of interest in items on the agenda

None

4. Matters arising from the minutes that are not otherwise on the agenda

None

5. North Yorkshire County Council (NYCC)

5.1 To report progress on all highways issues

Cllr Paraskos advised that sections of the A168 have been top dressed and this had required the road to be closed for one weekend.

Traffic control measures were discussed. Cllr Paraskos will obtain costing for a chicane and forward these to the Clerk. It was noted that, generally, NYCC was not in favour of fixed speed cameras in villages. Cllr Paraskos advised that gateway signs, such as those used in Rufforth, have been shown to slow traffic on the approach to villages. These cost approximately £500.

5.2 Any other items of relevance

5.2.1 Cllr Paraskos advised that NYCC Area Committees had been renamed Constituency Committees and he now attends meetings in Selby to discuss constituency matters.

## 6. Harrogate Borough Council [HBC]

### 6.1 Development of a Neighbourhood Plan

It was noted that at the AGM the development of a Neighbourhood Plan was an objective for this year. Cllr Paraskos advised that grants were available to assist Parish Councils with the preparation of a Neighbourhood Plans.

Given the scale of the project it was resolved that a meeting be scheduled for 7pm on Tuesday 7 August 2018 to discuss matters in further detail.

## 7. Planning Matters

### 7.1 To report on planning applications and decisions recently received from HBC.

#### 7.1.1 Decided

6.136.178.D.FUL – demolition of a section of garden wall at St Anns, Main Street. Granted

6.136.169.A.FUL – erection of 1 single-storey extension at 6 Scriftain Lane. Granted

#### 7.1.2 Applications

6.136.120D.DVCON – deletion of condition on planning permission 12/04670/FUL to allow positioning of access gates closer to the highway at Monkey Puzzle House. A response has been sent to HBC stating that KDPC does not support or object to the application but expects that HBC will ensure that all other conditions on the planning permission are adhered to as specified.

6.136.207.FUL – dismantling and rebuilding of existing outbuildings; formation of 4 rooflights and 2 sun-tunnels; installation of fenestration; alteration to fenestration; alteration to boundary wall; replacement of roof at 3 St Marks Terrace Main Street. A response has been sent to HBC stating that KDPC does not support or object to the application but requesting a condition that the windows be replaced with wooden sash windows rather than uPVC

6.136.178D.FUL – removal of hedge; demolition and removal of gate with formation of railings at St Anns Main Street. It was resolved that KDPC had no objections and the Clerk will respond to HBC accordingly.

18/01850/FUL – change of use of land at Walshford Bridge. Although not within the parish of Kirk Deighton it was noted that if this application was granted it could have an adverse effect on the area. KDPC has lodged an objection to the application on the basis that the land is not suitable for storage of agricultural equipment due to the risk of chemical or fuel leakage which could result in land and/or water contamination.

17/01897/OUTMAJ – construction of 210 houses on Stockeld Estate Lane, Harrogate Road. The Chair confirmed that he continues to liaise with Wetherby & Kirk Deighton Countryside Partnership who are coordinating objections to this application. It was noted that if HBC allow development adjacent to the boundary then this may encourage Leeds City Council to allow further development on the other side of the boundary. This will erode the green corridor between Wetherby and Kirk Deighton.

## 7.2 Proposed telecoms installation adjacent to roundabout B1224

Clarke Telecom have sent a pre planning application consultation letter regarding construction of a telecommunications base station at the above location. It was noted that this site had previously been suggested by KDPC as a suitable location. It will be partially obscured by trees and the site already has an electricity supply. It is unclear whether this proposed base station is instead of or in addition to the previously proposed base station off Lime Kiln Lane. Cllr Warneken agreed to contact Simon Batchelor at Clarke Telecom to confirm the position.

## 7.3 Enforcement

6.136.194.C.FUL Retrospective application for landscaping works and erection of summer house at Primrose Cottage, Lime Kiln Lane. HBC have advised that a Planning Contravention Notice is being drawn up and will be sent to the applicant.

## 8. Safer Neighbourhood and Village matters

### 8.1 To report on crime figures and issues in the period

26.06.18 – theft of power tools from workshop. Under investigation.

### 8.2 Spring bulb planting

The Chair expressed thanks to Northern Gas Works for their payment of £250 for replacement bulbs. The most cost effective option will be to purchase bulbs in bulk from HBC.

### 8.3 Bus shelter lighting – alternatives to npower supply

It has been established that the bus shelter has an unmetered supply and currently the light bulb is not working.

The Clerk summarised the replies received from other Parish Councils in response to the request circulated by YLCA for information re alternative electricity suppliers. It was noted that two of the respondents are been supplied with electricity from NYCC. Cllr Paraskos was unaware of this as an option and advised that he would investigate further. The Clerk was also requested to contact NYCC to confirm whether they could supply electricity to the Bus Shelter.

## 8.2. Proposal for biannual village tidy up

It was resolved that a further village litter pickup take place in Autumn 2018. The 14 or 21 October 2018 were noted to be suitable dates. The exact date will depend on when litter picking equipment (hi-vis jackets and grabbers) are available from HBC.

Cllr Manson noted that there was a considerable amount of litter hidden in the grass along Losh Pot Lane. It was also noted that a lot of litter on Mark Lane is from Costa and McDonalds. If this is confirmed at the next litter pickup then it was resolved to contact the outlets at the Moto Services and request a donation towards the cost of rubbish collection.

## 8.3 Stile at corner of Ashdale Lane and Garth End

It was noted that a resident had raised a concern that the height of the stile made the footpath inaccessible for many walkers, particularly those with large dogs. It was resolved that the Clerk should write to the landowner to ask if they would consider removing or amending the stile to improve accessibility. It was also resolved that the Clerk should investigate alternatives to a stile, such as a kissing gate.

## 8.4 Improvements to paths at the A168 end of Mark Lane and Scriftain Lane before Croft Industrial Park

It was noted that the surface of the above paths has degraded and following wet weather can become a quagmire. As a consequence, pedestrians often choose to walk along Mark Lane itself rather than the adjacent path and this is a safety risk.

It is unclear whether the paths are the responsibility of the Highways Department and, if so, whether the Parish Council would need to obtain their permission before undertaking any repairs. Cllr Paraskos agree to clarify the position with the Highways Department.

## 8.5 War memorial – plaque and maintenance of planting adjacent to it

Thanks were offered to Cllr Shoesmith for fixing the new plaque to the memorial. It was noted that a local resident has offered to water the plants in the trough by the memorial and thanks were offered to them for this.

## 8.6 Memorial for Clive Rodda

It was considered whether commuted sums rather than the precept be used to cover the cost of a memorial. One option would be to place a plaque on the bench by the Notice Board and have planning around the bench. The annual budget for landscaping/grass cutting could be increased to cover maintenance of the planting. The Chair agree to obtain costings for a plaque and planting.

## 9. Administration

9.1 GDPR – latest developments, development of KDPC Policy and steps to be taken re disposal of documents

Cllr Manson conformed that KDPC do not need to appoint a Data Officer. The Clerk confirmed that the GDPR policy had been published on the KDPC website. It was resolved that a separate meeting is required to discuss in more detail what KDPC needs to do to endure compliance with GDPR. In particular there needs to be a framework in place justifying what documents are retained and for how long. The date of this further meeting is to be confirmed.

#### 9.2 Kirk Deighton website – additional content and promotion of the site

Additional content is still required and will be added by the Clerk as it becomes available. Promotion of the website has been deferred for the moment.

#### 9.2 Appointment of YLCA representatives

It was resolved that KDPC would not appoint a YLCA representative.

#### 9.3 HBC Planning Briefing on 11 June 2018.

Cllr Warneken and the Clerk attended and both agree that it had been a very useful session. The briefing provided a good overview of the planning process and it was very helpful to meet a number of the planning team at HBC in person. If further briefings are held it was recommend that other Councillors attend

#### 9.3 Banking mandate

The Clerk advised that the online application has been made to HSCB to amend the banking mandate but further contact information was required from two Councillors before the application could be processed. This was obtained and the Clerk conformed that this would be forwarded to HSBC.

The Chair proposed that the Standing Orders be amended to allow for online banking limited to allowing transactions to be viewed on line but all payments out must still be paid by cheque. This proposal was agreed and the Clerk will contact HSBC to request online banking (view only) for KDPC Account no 10508128 Sort Code 404621.

### 10. Correspondence

To record items of correspondence received since the last meeting but not otherwise on the agenda

None received

### 11. Financial Situation

Account balance as of 11 July 2018                      £6,712.36

### 12. Accounts for payment

Pullan Landscaping - grass cutting                      £409.20

13. Any other Business

The Chair requested that if individual Councillors are contacted directly about Council matters, ie not via their kirkdeighton.com email address, that they notify all the other Councillors before responding or acting. The only exception is if the matter involved a potential hazard/safety risk and urgent action was required.

14. Next meeting

12 September 2018.

Nancy Fairbairn

Clerk to the Parish Council